

**Lincoln-Way Community High School**  
**RESIDENCY VERIFICATION**

Year In School:	9	10	11	12
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TO BE COMPLETED BY THE PERSON CLAIMING CUSTODY OF THE STUDENT AND WITH WHOM THE STUDENT LIVES WITHIN THE BOUNDARIES OF LINCOLN-WAY \_\_\_\_\_ HIGH SCHOOL

Illinois law provides that the residence of a student is deemed to be the same as the residence of the person who has legal custody of the student and permits only students who are residents of the School District to enroll. The person claiming custody must also reside in the District. To assist the District in determining residency and legal custody, this form must be completed. The District may investigate the residency of any student before or after enrollment and require the involved persons to provide additional information to be considered by the District in determining residency. Enrollment is not completed and attendance will not be permitted, until all residency issues are resolved.

**I. IDENTIFYING INFORMATION (Please Print)**

Student:	Person Claiming Custody:	Person Enrolling Student (if different):
_____ Name	_____ Name	_____ Name
_____ Street Address	_____ Street Address	_____ Street Address
_____ City, State, Zip	_____ City, State, Zip	_____ City, State, Zip
_____ Telephone Number	_____ Telephone Number	_____ Telephone Number
	_____ Relationship to Student	_____ Relationship to Student

**II. RESIDENCY OF PERSON WITH WHOM STUDENT LIVES AND WHO CLAIMS CUSTODY OF THE STUDENT**

As initial proof of residency, the person with whom the student lives within the district and who claims custody of the student must provide at least **one** document from **Category A** **AND** at least **two** documents from **Category B**, all of which must be acceptable to the District.

**CATEGORY A (Check and provide at least ONE of the following documents)**

- The most recent real estate tax bill for my residence showing me as the taxpayer.
- Completed, signed and dated Lease Agreement **and proof of last month payment.**
- A closing statement for the purchase of my residence.
- A notarized letter from the owner of my residence stating that I reside at said address and the duration of my residency.

**CATEGORY B (Check and provide at least TWO of the following documents.)**

- Vehicle Registration **AND** Driver's License
- Most Recent** Gas Bill (Welcome Letter permissible)
- Most Recent** Electric Bill (Welcome Letter permissible)
- Most Recent** Water Bill
- Most Recent** Cable Television Bill
- Public Aid Card
- Receipt of Premium Payment **AND** Policy Current Home Owners or Renters Insurance

**III. CUSTODY (Check as many of the following as are applicable)**

- I am the natural or adoptive parent of the student.
- The student lives with me on a full-time basis.
- I provide the student with a regular nighttime place to sleep. ("Regular" means virtually full-time, including most weekends, holidays and school vacation periods.)
- The student is at least 18 years of age.
- The student is a foreign exchange student.
- I have a court order giving me custody or guardianship of the student.
- I am a caretaker relative of the student receiving aid for the student from the Illinois Department of Public Aid.
- I am a foster parent of the student who was placed with me by the Illinois Department of Children and Family Services.
- I am a representative of a childcare facility with which the student has been placed by the Illinois Department of Children and Family Services.
- The student is under 18 years of age but has been emancipated by court order or marriage.
- I have been appointed a short-term guardian of the student.

Note: If you are **NOT** the natural or adoptive parent with legal custody of the student, state the reason(s) the student is living with you. \_\_\_\_\_

**IV. WARNING AND AFFIRMATION**

Illinois law has made it a crime, punishable by imprisonment and fine, to knowingly or willfully present any false information regarding the residence of a student for purposes of enabling that student to attend on a tuition-free basis or to knowingly enroll, or attempt to enroll, a student on a tuition-free basis when the student is known to be a non-resident of the District. The District will seek prosecution to the full extent of the law of any person who the District believes has committed any residency-related crime. Additionally, a civil lawsuit may be initiated by the District.

I affirm that I live within the boundaries of Lincoln-Way \_\_\_\_\_ High School and that the information presented in this Affidavit and in connection with any investigation of my residency or the residency of the student is true, complete and accurate.

Signature of the Person Claiming Custody of the Student and With Whom the Student Lives within the boundaries of Lincoln-Way \_\_\_\_\_ High School

Dated: \_\_\_\_\_